

INTRODUCTION

The RVH Research Institute is committed to supporting employees and professional staff who wish to attend domestic or international academic conferences to present original research findings in their chosen fields.

A small, dedicated fund designed to provide partial financial support to help defray that costs associated with registration, travel, accommodation, and meals that are incurred while attending these conferences is available. Available funds are administered in the form of a travel award, with researchers being reimbursed upon receipt (to a maximum of \$1,500 CAD) and approval of all required documentation. Dispersal of funds are subject to the RVH Research Travel Award's Terms and Conditions.

Applications are accepted on a rolling basis and must be submitted within sixty (60) days of attending the conference. Requests for pre-approval must be submitted at least thirty (30) days prior to attending the conference. Submissions must be accompanied by evidence of abstract acceptance, a detailed summary of itemized expenditures, and all original receipts.

RVH employees and professional staff may sponsor a student, resident, or fellow studying at RVH, provided the sponsor is the primary and/or corresponding author. If a student is being sponsored, please complete Section #2.

ELIGIBILITY

- I am an RVH employee or professional staff member
- I am listed as an author on the abstract listed below
- I will present/have presented the abstract listed below as a poster or talk at the conference
- I have included RVH as one of my institutional affiliations on the abstracted listed below
- If awarded, I will also submit present my research for consideration of presentation at the annual RVH IGNITE Research Conference
- I acknowledge that RVH shall be indicated as an institutional affiliation on future publications involving the same research, and whenever possible, the support of the RVH Foundation will be acknowledged.
- I understand that meeting the eligibility criteria does not guarantee receipt of a funding, and that rejected applications may not be resubmitted

1. APPLICANT INFORMATION			
1. Name:		2. Department/Program:	
3. Address:	4. City/Town:	5. Province:	6. Postal Code:
7. Email Address:		8. Telephone Number:	9. Extension:

RESEARCH TRAVEL AWARD APPLICATION

2. STUDENT INFORMATION (if applicable)

10. Name:		11. University/College:		
12. Address:	13. City/Town:	14. Province:	15. Postal Code:	
16. Email Address:		17. Telephone Number:	18. Extension:	
20. Program of Study:		21. Program Type:		

3. CONFERENCE INFORMATION

16. Conference Title:	17. Date From (YYYY/MM/DD):	18. Date To (YYYY/MM/DD):
19. Conference Location:	20. Date of Presentation:	21. Requested Amount (CAD):
22. Title of Paper/Presentation:		
23. Abstract:		



RESEARCH TRAVEL AWARD APPLICATION

SELECT ONE

- I have included all supporting documentation, including evidence of abstract acceptance, a detailed summary of itemized expenditures, and Original Receipts, with this submission
- I am seeking pre-approval and will submit all supporting documentation within sixty (60) days of returning from the conference

ACKNOWLEDGEMENT

I have read and understood RVH's Research Travel Award Terms and Conditions:

Signature of Applicant: _____ Date: _____

Signature of Student: _____ Date: _____
(if applicable)

Submit the completed application to: Dr. Jesse McLean
Centre for Education and Research, Room 3355
Royal Victoria Regional Health Centre
201 Georgian Drive
Barrie, ON L4M 6M2
research@rvh.on.ca

RVH Research Institute Use Only				
24. Date Received (YYYY/MM/DD):		Application is complete: Yes No		
Approved for Funding:	Yes	No	Initials of two members of the RVH Research Council:	
			A.	B.