

Instructions

This form is composed of two parts. In Section A, the applicant must provide personal information and indicate the deadline date for returning this form and the address to which the form is to be returned. Details about deadline dates and where to submit the application form and documentation is provided in the awards section of the RVH Research Institute website (www.rvhresearchinstitute.ca). Section B must be completed by a referee who is providing the reference. The referee should be a current or previous supervisor in a direct reporting relationship to the applicant. The completed report should be sent by the referee to the appropriate address by the deadline date; email submissions directly from the referee are acceptable.

Section A - to be completed by applicant

Full Name

Name of university at which you are currently or previously enrolled Department Name of intended discipline

● **Submit Report by: (specify date)**

● **Send Report to (indicate full address):**

Section B - to be completed by referee

Carefully mark the category that best describes this applicant's academic or capability performance in relation to **all students** at a similar stage that you have previously evaluated. Please apply the strictest interpretations of the rankings indicated below. For example, the ranking of a student in the top category is expected to occur infrequently. **You must complete, sign, and date Section B.**

Referee Name Position

Department Institution

	Top 2%	Top 5%	Top 10%	Top 20%	Top 50%	Lower 50%	Unable to evaluate
Research Aptitude							
Analytical and Technical Skills							
Industriousness/Perseverance							
Motivation/Initiative							
Organizational Ability							
Judgement/Maturity/Critical Sense							
Verbal Communication/Writing Skills							
Personality and Interpersonal Skills							
Overall Character							

I knew the candidate in my capacity as.....
 during the periodto.....
 Month/Year Month/Year

Referee Signature Date